

Responsibilities of the ISB President

- Ensure the ISB Key Performance Indicators are met
- Main point of contact for ISB
- Represent the ISB at IPO and College meetings
- Identify tasks and delegate to committee members accordingly
- Motivate and supervise ISB committee members
- Organise, plan agenda and run weekly ISB meetings
- Liaise with the IPO and provide IBS Event Reports
- Plan semester/annual ISB events in conjunction with the IPO
- Present event budget for IPO approval
- Maintain all aspects of ISB finances and receipts
- Coordinate ISB member participation during International Week
- Present the 'ISB Portfolio' at end of semester / year