

Application Form for Study Abroad and Exchange Students

Your home University or Agent should email your completed application and module choice form to ipo@regents.ac.uk

They should also send the following documents:

- A scanned copy of your academic transcript
- A JPEG photo of yourself
- A scanned copy of your passport (if you have one)

Please send all documents in one email. Incomplete applications will not be processed.

Please ensure that the computer you use to fill out this form has the latest version of Adobe PDF Reader installed. Earlier versions may not properly save the information that you enter.

Personal details

Full name (as appears on passport)

Date of birth (DD/MM/YYYY)

Gender Male Female

Nationality e.g. British

Country of residence

Do you have a valid passport?

Academic details

Name of home institution

Title of degree/major

Which term/year of your studies will you spend at Regent's University London?

Title of Regent's programme

Your term at Regent's

Level of study at Regent's

Length of stay at Regent's

Contact details

Street Address (permanent address)

Street Line 2

City

Post / ZIP code

Country

Email Address

Telephone Number (including country code)

Visa Status

I am a:

For non-EU/EEA Nationals, there are two visa routes depending on the length of stay at Regent's:

1. Short-term Study Visa (for a course of less than 6 months).
2. Tier 4 (General) Student Visa (for a course of longer than 6 months or if you consider extending your stay).

To check whether you need a visa and select the correct route, please consult the UK government website (gov.uk/government/organisations/uk-visas-and-immigration). See p. 9 of the Application Guide.

I confirm that I have checked the UK Visas and Immigration website, and that I will be applying for the visa below. I understand that it is my responsibility to comply with the UK immigration regulations.

I will be applying for a:

Health, Learning Support and Disability Declaration

Declaring a specific learning difficulty/disability will not affect your application. Informing Regent's about a disability can help the Disability Officer make arrangements to meet your individual needs.

.....
If you choose 'Other' or would like to list any additional difficulties/disabilities, please answer here:

.....
Please indicate any support you will require while at Regent's.

.....
Please indicate any health/medical conditions (e.g. severe allergies).

.....
Please list any medication that you are currently taking, including any in relation to the above mentioned condition. Please make plans well in advance to ensure that you continue to have access to your medication while abroad.

.....
Would you like to arrange an appointment with our Counselling Service in advance of your arrival? By ticking 'Yes', you are consenting to us passing your details to our Student Counselling Team. They will be in touch with you directly to arrange your appointment. This service is free of charge.

Yes No

I agree that the information declared above may be passed on to relevant staff members at Regent's as necessary. This will enable you to receive good support in your studies.

I consent to the information given in this form being stored electronically within Regent's Student Records System. I understand that strict rules on security and confidentiality of data will be observed and the provisions of The General Data Protection Regulation 2016/679 (GDPR) and the Data Protection Act 2018 will apply on the use of and access to information by the university. This consent will cover the period of my studies at Regent's unless it is withdrawn by me in writing.

Authorisation and Declaration

Authorisation to release information to Parent or Guardian

I, the student, wish to authorise (name of parent/guardian) to be able to obtain information on my behalf from Regent's. The person with parental responsibilities noted above may request information related to academic performance (including final grades), attendance, housing, student accounts, health & wellbeing, financial aid and registration..

Name:

Date:

Declaration

I, , confirm that the information related to personal details, visa status, module choices, health, learning support and disability, as well as to housing, are correct and filled in to the best of my knowledge.

Name:

Date:

Module Choice Form for Study Abroad and Exchange Students

Your home University or Agent should email your completed application and module choice form to ipo@regents.ac.uk

They should also send the following documents:

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- A scanned copy of your passport (if you have one)

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Full Name

Number of credits needed while abroad

Name of Home Institution

First term at Regent's

- You must consult the module list with your home university. All module choices, including alternative choices, must be approved by your home institution. You cannot make changes to your choices once submitted.
- We advise to take no more than 20 or 25 ECTS per term. The maximum credit load for 1 term is 30 ECTS.
- We are unable to confirm which modules you will be able to take until your arrival at Regent's during the Orientation period.
- Please note modules are sometimes subject to change or cancellation.

- Please note the level of the module you are choosing, which is indicated by the 4th character in a module code. For example, ENL403 is Level 4, ENT5A5 is Level 5 and BUS6A2 is Level 6.
- It is strongly recommended that you consider the level of the modules you are applying for and aim for your current academic level. For example, if you are a first-year student at your home institution, it would not be advisable to select Year 3 modules.
- Please choose up to 10 choice modules, listed in order of preference. We aim to allocate all students their first choice modules, up to the number of ECTS needed. Where this is not possible, we will allocate you to the remaining modules in order of preference.

To make your choices, please see the list of Study Abroad modules available on our website at regents.ac.uk/study/study-abroad/inbound. Once you have made your selection, please copy and paste the module code, name and ECTS into the table below, putting your choices in order of preference.

First choice modules			
	Code	Module Title	ECTS
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
Number of ECTS needed for your term			

By submitting this form, I, the student confirm that:

I have informed myself about the content of each selected module and that I meet the pre-requisites (if necessary).

I know that once the Module Choice Form has been submitted to Regent's University London, I cannot make any changes to my module choices.

I am responsible for ensuring that I am taking sufficient modules/credits while abroad.

Some modules have pre-requisites. By submitting this form you confirm that you have informed yourself about the content of each module selected and that you meet the pre-requisites and that you know about the credit transfer to your home institution.

I have discussed the credit transfer to my home institution with my academic advisor/international office and am certain that all of my modules are approved by them. I am aware that it is my home institution and not Regent's University London which decides how credits are transferred to my programme at my home institution.

I understand that modules run subject to demand and that the course offering in any given term may change. In few instances it may be possible that a module is cancelled at the last minute.

By submitting this form you confirm that you have informed yourself about the content of each module selected and that the modules you selected have been approved by your home Institution.