



1. Principles

- 1.1. We place great value in our culture of honesty and mutual trust and expect you to conduct yourself in a way that upholds these values.
- 1.2. We assess your performance to make sure you have met the learning outcomes for your modules and course. Such assessment can be formative or summative. Whilst the results of summative assessment contribute to your module mark, formative assessment is important to let you know how you are doing and any areas for development.
- 1.3. Academic Misconduct can occur in either formative or summative assessments. The Office for Students defines Academic Misconduct as:
any action or attempted action that may result in a student obtaining an unfair academic advantage in relation to an assessment, including but not limited to plagiarism, unauthorised collaboration and the possession of unauthorised materials during an assessment.
- 1.4. We take reasonable steps to ensure the academic standards of our awards by:
 - a. Providing you a high-quality academic experience.
 - b. Making sure you understand our expectations of you as a learner, including the actions which will result in a disciplinary allegation and the likely penalties.
 - c. Having a clear and fair way to handle suspected academic misconduct. This includes making sure everyone involved in making a decision about your case is trained and has no conflict of interest.
- 1.5. In accordance with UK legislation we protect the right to free speech. We take as a starting point that all speech is lawful, i.e. 'within the law', unless restricted by law. This includes provisions of the Equality Act 2010 prohibiting discrimination. It also includes common law on confidentiality and privacy. Therefore, whilst freedom of speech within the law is protected, unlawful speech is not. Free speech includes lawful speech that may be offensive or hurtful to some. Speech that amounts to unlawful harassment or unlawful incitement to hatred or violence (for instance) does not constitute free speech within the law and is not protected.
- 1.6. Throughout this section of the Regulations, we refer to courses and modules. However, our collaborative partners may use different terminology such as programmes and/or units. Schedule A details Collaborative Partners' exemptions.
- 1.7. As we have an Exceptional Circumstances process, we do not accept exceptional circumstances to be used as an explanation for academic misconduct.
- 1.8. Disability is not an explanation for academic misconduct but may be taken into account when deciding whether to continue with an allegation, and/or processing your case, and/or setting a penalty. If you can demonstrate that your behaviour linked to an allegation of academic misconduct is related to a disability, we may refer you to our support for (or fitness to) study process. We encourage early disclosure so that we can take your disability into account.
- 1.9. Identifying suspected academic misconduct will usually require an academic judgment which must be evidence-based. This means that the evidence must relate to the specific type of academic misconduct that is alleged. However, deciding questions of fact or the penalty to apply will not require academic judgment. We may investigate anonymous allegations of academic misconduct.
- 1.10. To establish that academic misconduct has taken place, the evidence against you must meet the balance of probabilities. This means that the evidence shows it is more likely than not that you did what has been alleged.

- 1.11. We have the burden of proof. This means that it's for us to establish that you did what has been alleged. You will be given reasonable opportunities to explain your behaviour and, as relevant, present evidence in support of your explanation. For example, we will likely ask you for your notes, draft assessment plan, or earlier versions of your assessment to show how you developed your work into the final submission.
- 1.12. We do not routinely record meetings that take place as part of an academic misconduct case. However, meetings are attended by a notetaker, and you will receive a copy of these notes. If you have agreed reasonable adjustments in place and require a meeting to be recorded, you must tell us at least three working days before any meeting. Where we decide to make an audio recording of a meeting, you will be provided with a copy of the recording for your own personal use.
- 1.13. Although we take a strict liability approach to academic misconduct, we can consider your intentions when we set a penalty. Strict liability means that if the case against you is established on a balance of probabilities, you will have committed academic misconduct whether your actions were planned or accidental.
- 1.14. You are required to read and understand these Regulations, including be familiar with any updates made during your studies.
- 1.15. At all times the application of these academic misconduct regulations will meet the expectations of UK Data Protection law and General Data Protection Regulations. This means that information about academic misconduct cases is kept confidential as far as possible and disclosed only to those investigating or deciding a case. We do not routinely disclose that you have been subject to an academic misconduct investigation unless required to do so as part of a lawful request made by an authorised external agency or organisation.

2. Types of Academic Misconduct

- 2.1. Poor academic practice (or poor scholarly practice) can happen where you fail to follow an academic custom, but you did not attempt to gain an unfair advantage. For example, having attempted to reference your work, but not following the expected referencing style (such as Harvard or APA). Poor academic practice is usually a result of poor study skills.
- 2.2. Unfair academic advantage is any attempt to suggest you have gained knowledge, skills, understanding, or qualification that you have not achieved. For example, presenting the work of somebody else as your own, attempting to gain additional support that you are not entitled to, or making an untrue statement on any of our forms or documents (such as an application form, an Academic Appeal form, or an Exceptional Circumstance claim).
- 2.3. Contract cheating is having another person complete an assessment for you (whether a whole assessment or a part). This type of misconduct is also known as using an essay mill or ghost writing and includes buying work online.
- 2.4. Plagiarism is presenting someone else's work or ideas as your own. This includes self-plagiarism which involves submitting the same work that you have previously submitted for another assessment where this is not allowed.
- 2.5. Theft includes taking a copy of another student's work without their permission.
- 2.6. Collusion is where you work on an assessment with someone else, but you are expected to undertake the assessment on your own.
- 2.7. Fraud includes faking (or presenting faked) data, references, evidence, or experimental results, or having someone else take your place in an assessment or University process.

- 2.8. Cheating in an assessment includes having unauthorised material or technology during an examination or attempting to access unseen assessment materials before an examination.
- 2.9. Failure to follow research and ethics policies, for example carrying out research without appropriate permission, failure to gain informed consent, or misuse of participants' personal information.
- 2.10. Unauthorised and/or unaltered use of artificial intelligence (AI). This is where you have used AI (for example ChatGPT) in drafting your work, but you have not revised the AI-produced content to put it into your own words to demonstrate your understanding and/or referenced your source. We will identify any assessments where you are permitted to use AI.
- 2.11. Unlawful speech or hate crime.

3. Responsibilities

3.1. We will:

- a. Give you clear information about the standards of behaviour we expect of you, including how to avoid academic misconduct and the potential penalties that we can impose.
- b. Use relevant technology (including plagiarism detection software) on all electronically submitted text-based assessment work.
- c. Act quickly to inform you of an allegation once misconduct is suspected. This is usually within ten working days of an allegation being made.
- d. Communicate with you clearly including explaining the allegation(s) against you, the evidence we have, your rights, responsibilities, actions to take, and deadlines to meet.
- e. Give you the right to present information and/or evidence in support of your response to an allegation of academic misconduct.
- f. Give you the right to be accompanied at any meeting you are invited to that takes place related to an allegation of academic misconduct, except a viva voce. The expectations of such companions are set out below in 3.2.
- g. Explain any decision we make, including (as relevant) why a particular penalty is being imposed.
- h. Explain to you what information is being kept on your student record, including prior allegations of misconduct and any warnings or penalties imposed. As sensitive personal information, or 'Special Category Data', the information we keep about you in relation to academic misconduct is held confidentially and is disclosed to as few people as possible, and only to those involved in investigating or deciding the matter. We may share outcomes of your academic misconduct case where required by an authorised external body.
- i. Gather overall misconduct data for review including to inform future versions of these Regulations, to share with external agencies, and (as requested) share with external examiners.

3.2. Every student invited to an Academic Misconduct Panel has the right to explain their actions and present information in support of their case. They may also bring a companion to support them at the panel, such as a friend, family member, or Student Union representative.

3.3. We expect you to:

- a. Be familiar with these Regulations, the standard of behaviour expected of you, and to take responsibility for the academic integrity of your work.
- b. Report to your Director (Content) any suspicions you have that academic misconduct has occurred.

- c. Let us know as soon as possible if you require any reasonable adjustments to be made because of a disability to the way we process or handle your case under these Regulations. If required, you should provide evidence to support any request for reasonable adjustments that you have made.
 - d. Attend all meetings you are invited to in connection with the case against you.
 - e. Tell us in advance of all meetings the names and their relationship to you of your companion and any witness(es) you wish to call.
- 3.4. You have the right to access our Student Union (StudentUnion@Regents.ac.uk) for support and guidance at any stage.
- 3.5. You are allowed to have one companion with you at any meeting you are invited to that relates to an allegation of academic misconduct, except a viva voce (see paragraph 4.1.b). Normally, your companion cannot be someone acting in a legal capacity. This is because these Regulations are clear and easy to follow, and we expect you to speak for yourself in any meeting. At our discretion, your companion may help you if you have trouble engaging. However, you are responsible for the conduct of your companion at all times. If your companion's conduct is abusive or threatening, they will be excluded from the meeting and all future meetings. In such cases, we may continue with the meeting or reschedule. If the meeting is rescheduled, we will expect you to identify a new companion.

4. Identification and Investigation

- 4.1. Within five working days of identifying suspected academic misconduct, the relevant member of academic staff (Module Marker/Module Leader/Course Leader) will determine if there is evidence to support the allegation:
- a. **Where there is evidence.** If there is sufficient evidence to support an allegation, the member of staff will submit to Registry a completed Suspected Academic Misconduct form along with the supporting evidence and the relevant information provided to students (either in the module or the course overall) about academic misconduct, including any warnings given to students ('Allegation Pack'). Within three working days of receipt of the Allegation Pack, Registry will write to you at your university email address to inform you of the allegation, provide a copy of the Allegation Pack and give you an opportunity to admit the allegation. If you admit the allegation, Registry will apply the appropriate penalty as in the recommended list below.
 - b. **Where a viva voce is required.** If there is no or insufficient evidence, a viva voce will be held. A viva voce is an oral examination or interview. You will be given 24 hours' notice of a viva voce. As they take place in term-time, you are expected to attend and are not allowed to bring a companion with you unless this would be a reasonable adjustment in connection with your confirmed disability. Permitted companions are not allowed to speak or otherwise communicate during a viva voce. The viva voce will be carried out by two academic members of staff (normally the relevant Director (Content) and Module Leader). During the viva voce you may be asked to show evidence of your notes, assessment preparation, sources, and/or research data. If you cannot attend the viva voce, you will be offered one additional opportunity to do so within a further 24 hours. If you do not attend either opportunity, the matter will be referred to an investigating officer for investigation. Following all viva voces held in relation to these Regulations, a completed Suspected Academic Misconduct form must be returned to Registry. There are two possible outcomes from a viva voce: either there is insufficient evidence, and the matter will be closed, and a note made on your student record; or there is sufficient evidence, and the matter will be referred to the Registry for further action. You will be notified of the outcome by email within five working days following the viva voce.
 - c. **Where an investigation is required.** Details of the suspected academic misconduct will be referred to Registry with an explanation of reasons for the allegation and any supporting information that is available. Within three working days of receipt of the suspected academic misconduct information, Registry will write to you at your university email address to inform you of the allegation, inform you of the referral to

an investigation, and give you five working days to admit the allegation. If you admit the allegation, Registry will apply the appropriate penalty as in the recommended list below. If you do not admit the allegation (or do not reply within the five working days), Registry will identify a suitable member of staff within ten working days to act as investigating officer. Investigating officers will have no prior knowledge of the student or the case against them. This means that they will reach a recommendation based solely on the facts of the case before them and may want to meet with you as part of the process or ask for further information and/or evidence. You will be given five working days' notice of such investigation meetings. Once an investigating officer has been appointed investigations should take no longer than fifteen working days to conclude. However, if it seems likely that it will not be possible to conclude an investigation within fifteen working days, the investigating officer may ask the Senior Registry Officer or Deputy Head of Registry for additional time. It's recommended that the additional time does not exceed a further fifteen working days. Where additional time is granted, you will be informed. Once an investigation has concluded, the investigating officer will complete a Suspected Academic Misconduct form setting out the decision they have reached, including a recommendation for action to take and submit this to the Registry.

5. Suspected Academic Misconduct Form

- 5.1. In all cases where academic misconduct is suspected, the relevant member of academic staff (Module Leader/Course Leader/Director (Content)) will submit to Registry a completed Suspected Academic Misconduct form along with the supporting evidence and the relevant information provided to students (either in the module or the course overall) about academic misconduct, including any warnings given to students ('Allegation Pack'). This is so that concerns about poor academic practice can be logged, and support provided to you to avoid further academic misconduct allegations. You will be given a copy of the Allegation Pack(s) completed about you.
- 5.2. Registry evaluates all Allegation Packs. This evaluation will consider whether any previous suspected academic misconduct has been highlighted. In cases where an investigating officer has made a recommendation for action, Registry will assess whether the action proposed is possible. For example, if an investigating officer recommends no further action, Registry may use records held about previous academic misconduct you have committed to set aside the investigating officer's recommendation. This evaluation will be completed within five working days from receipt of the Allegation Pack.
- 5.3. There are two possible outcomes from the evaluation:
 - a. **No further disciplinary action is required.** We will write to you confirming the outcome and providing you a copy of the Allegation Pack. We will refer you to resources to improve your academic practice.
 - b. **Further disciplinary action is required.** We will write to you confirming that a Stage One Academic Misconduct Panel will be held within fifteen working days. We will share with you the Allegation Pack to be considered by the Panel and invite you to share all evidence you have that supports your explanation of what happened. If using, you should let us know the name of your companion and their relationship to you, and any witnesses you would like to attend. We expect you to be available during the fifteen working day timeframe. Once the Stage One Panel has been arranged, you will be given at least three working days' notice of the date, time and location of the meeting. We will invite your witness(es) to the meeting but cannot make them attend. If you cannot attend, we may choose to go ahead without you present. Lack of availability of your companion or any of your witnesses is not a valid reason for failing to attend.

6. Academic Misconduct Panel (Stage One)

- 6.1. The membership of a Stage One Academic Misconduct Panel is:

- a. Two members of trained academic staff, one who will be identified as the Panel Chair.
 - b. Another member of staff (either academic or professional services).
 - c. An optional member of the Student Union.
- A member of Registry staff will be in attendance to clerk the meeting.
- 6.2. All Panel members (as above) must confirm they have no known conflict with you and are free from bias in considering your case. This includes not being involved in the case at an earlier stage.
- 6.3. Panel meetings are conducted as follows:
- a. Private meeting of the Panel with Clerk in attendance.
 - b. Panel meeting with you, your companion, any witnesses that want to attend. Introductions will be made and you will be asked to confirm that you have received the documentation and evidence being considered by the Panel.
 - c. The Panel will ask you to explain what happened.
 - d. The Panel will ask any questions they have.
 - e. The Panel Chair will check whether you have any further comments to make.
 - f. You, your companion, and any witnesses will be asked to leave the meeting.
 - g. The Panel will meet privately to determine whether the/each allegation against you is upheld.
 - (1) If no allegation is upheld, there will be no penalty. However, the Panel may decide to issue you a warning about future academic practice and direct you to resources to improve your academic practice.
 - (2) If any allegations are upheld the Panel has decided that, on a balance of probabilities, academic misconduct has occurred. The Panel will then determine a penalty to impose from those explained below.
 - (3) If the Panel expresses an intention to set a warning or penalty that has been previously applied to you, the Clerk will let the Panel know. At that point the Panel may then receive information about any prior academic misconduct cases, warnings, and penalties you have had.
 - h. You will receive by email the Panel decision within five working days of the meeting.

7. Academic Misconduct Appeal (Stage Two)

- 7.1. You have the right of appeal the Stage One Academic Misconduct Panel outcome. To be eligible to appeal the outcome, you must be able to demonstrate one or more of the grounds for appeal. They are:
- a. That the procedures were not followed properly.
 - b. That the decision maker(s) reached an unreasonable decision.
 - c. That you have new material evidence that you were unable, for valid reasons, to provide earlier in the process.
 - d. That there was bias or reasonable perception of bias during the procedure.
 - e. That the penalty imposed was disproportionate, or not permitted under the Regulations.
- 7.2. Your appeal must be submitted within ten working days of receipt of the Stage One outcome using the Academic Misconduct Appeal form online.
- 7.3. Within five working days of receipt of an Academic Misconduct Appeal, a member of Registry staff not previously involved in the case will carry out an eligibility consideration. This eligibility consideration will determine whether you have been able to establish any of your selected appeal grounds. You only need to establish one appeal ground for your appeal to be allowed to continue. The potential outcomes of this eligibility consideration are:
- a. No ground(s) established. We will write to you within five working days to explain our decision and issue a Completion of Procedures Letter.

- b. Grounds established. We will refer the allegation back to a Stage One Panel. The right of appeal against the new Stage One Panel remains.
- c. Grounds established. An Academic Misconduct Panel (Stage Two) will be arranged.

8. Academic Misconduct Appeal Panel (Stage Two)

8.1. An Academic Misconduct Appeal Panel is a fresh and final opportunity to hear the matter. As such, the members of the panel must not have been involved in the matter at the earlier stage. The membership of a Stage Two Academic Misconduct Appeal Panel is:

- a. Two members of trained academic staff, one who will be identified as the Panel Chair.
- b. Another member of staff (either academic or professional services).
- c. An optional member of the Student Union.

A member of Registry staff will be in attendance to clerk the meeting.

8.2. All Panel members (as above) must confirm they have no known conflict with you and are free from bias in considering your case. This includes not being involved in the case at an earlier stage.

8.3. Panel meetings are conducted as follows:

- a. Private meeting of the Panel with Clerk in attendance.
- b. Panel meeting with you, your companion, any witnesses that want to attend. Introductions will be made, and you will be asked to confirm that you have received the documentation and evidence being considered by the Panel.
- c. The Panel will ask you to explain what happened.
- d. The Panel will ask any questions they have.
- e. The Panel Chair will check whether you have any further comments to make.
- f. You, your companion, and any witnesses will be asked to leave the meeting.
- g. The Panel will meet privately to determine whether the/each allegation against you is upheld.
 - (1) If no allegation is upheld, there will be no penalty. However, the Panel may decide to issue you a warning about future academic practice and direct you to resources to improve your academic practice.
 - (2) If the allegation is upheld the Panel has decided that, on a balance or probabilities, academic misconduct has occurred. The Panel will then determine a penalty to impose from those explained below.
 - (3) If the Panel expresses an intention to set a warning or penalty that has been previously applied to you, the Clerk will let the Panel know. At that point the Panel may receive information about any prior academic misconduct cases, warnings, and penalties you have had.
- h. You will receive by email the Panel decision within ten working days of the meeting. The outcome of the Stage Two Academic Misconduct Appeal Panel is final and will result in a Completion of Procedures Letter being issued.

8.4. Once you have completed the appeal stage you may be entitled to ask the Office of the Independent Adjudicator for Higher Education (OIA) as the independent ombuds service, to review your complaint about the outcome of your disciplinary case. Any complaint you make to the OIA must be submitted within twelve months of the date of the Completion of Procedures Letter. Further information is available at: oiahe.org.uk.

9. Retrospective Detection

9.1. Occasionally academic misconduct is not suspected until after an assessment board has reached a decision on the module or course result. To protect the academic standards of our awards we may review assessment work after an assessment board has made a progression or award decision, including after a student has graduated. The above process will be followed, but if you fail to engage with the process, we may remove any awards previously conferred on you.

- 9.2. If one of our collaborative partners retrospectively identifies academic misconduct in any award we validate they must notify us of such an outcome so that we may formally remove the award.

10. Warnings and Penalties

- 10.1. To ensure you are treated consistently and fairly in line with other students, we use the following warnings and penalties where appropriate. We do not consider a warning to be a penalty and can issue a warning at any time as an advisory note to you about acceptable academic practice. For example, we will issue a warning where we find your conduct was Poor Academic Practice. We keep a record of warnings issued. A Panel may impose any penalty it considers is reasonable and proportionate to the facts of the case.
- 10.2. Penalties usually increase with each upheld case. This means that we will consider prior warnings and academic misconduct outcomes against you when deciding the penalty in a current case.

Instance of academic misconduct	Level of study	Proportion of work affected	Severity	Prior warning?	Recommended penalty	Recommended warning
First	3	<20%	Minor	N/A	A	First
First	3	>20%	Moderate	N/A	B	First
First	4	<20%	Minor	N/A	A	First
First	4	>20%	Moderate	N/A	B	First
First	5 Direct entry	<20%	Minor	N/A	A	First
First	5 Direct entry	>20%	Moderate	N/A	B	First
First	6 Direct entry	<20%	Minor	N/A	A	First
First	6 Direct entry	>20%	Moderate	N/A	B	First
First	5	<20%	Minor	No	A	First
First	5	>20%	Moderate	Yes	C	First
First	6	<20%	Minor	No	A	First
First	6	>20%	Moderate	Yes	C	First
First	7	<20%	Moderate	No	C	First
First	7	>20% or any amount in a dissertation/ Major Project	Major	Yes	H	Final
First	8	Any	Severe	N/A	I	Final
Second	3	Any	Moderate	N/A	D	Final
Second	4	Any	Moderate	N/A	D	Final
Second	5 Direct entry	Any	Major	N/A	D	Final
Second	5	<20%	Moderate	No	D	Final
Second	5	>20%	Major	Yes	E	Final
Second	6 Direct entry	Any	Major	N/A	D	Final
Second	6	<20%	Moderate	No	D	Final
Second	6	>20% or any amount in a dissertation/ Major Project	Major	Yes	G	Final
Second	7	<20%	Major	No	F	Final
Second	7	>20% or any amount in a dissertation/ Major Project	Severe	Yes	I	Final
Second	8	Any	Extreme	N/A	J	Final

Ref	Penalty
A.	<p>If a first attempt at the assessment component: The affected assessment component mark will be reduced by 10%. If the reduction moves the mark to below the pass mark for the component or the module, the component will have failed, and the next attempt is capped at the pass mark. Only the failed component(s) need to be taken at the second attempt. Any other components for the module that have been passed will stand.</p> <p>If the affected component is part of a second attempt: Failure of all components of the module.</p> <p>If the affected component is part of the final attempt: The assessment component will be capped at 0% but credit awarded if the work would have otherwise achieved a passing grade. The total module mark is capped at the pass mark.</p>

Ref	Penalty
B.	<p>If a first attempt at the assessment component: Failure of the assessment component and the next attempt is capped at the pass mark. Only the failed component(s) need to be taken at the second attempt. Any other components for the module that have been passed will stand.</p> <p>If the affected component is part of a second attempt: Failure of all components of the module.</p> <p>If the affected component is part of the final attempt: The assessment component will be capped at 0% but credit awarded if the work would have otherwise achieved a passing grade. The total module mark is capped at the pass mark.</p>
C.	<p>If a first attempt at the assessment component: All components for the module are failed. Next attempt at the module is capped at the pass mark.</p> <p>If the affected component is part of a second attempt: All components for the module are failed. Next attempt at the module is capped at the pass mark.</p> <p>If the affected component is part of the final attempt: Module failed. If a core module, you will be withdrawn from your course. If an elective or optional module, you may choose another elective or optional module which can be attempted uncapped. The module failed for academic misconduct must appear on your transcript.</p>
D.	<p>Required to write reflective essay of 1,500 words demonstrating understanding of good academic practice and:</p> <p>If a first attempt at the assessment component: The affected assessment component mark will be reduced by 10%. If the reduction moves the mark to below the pass mark for the component or the module, the component will have failed, and the next attempt is capped at the pass mark. Only the failed component(s) need to be taken at the second attempt. Any other components for the module that have been passed will stand.</p> <p>If the affected component is part of a second attempt: The assessment component will be capped at the pass mark but credit awarded if the work would have otherwise achieved a passing grade.</p> <p>If the affected component is part of the final attempt: The assessment component will be capped at 0% but credit awarded if the work would have otherwise achieved a passing grade. The total module mark is capped at the pass mark.</p>
E.	<p>Required to write reflective essay of 1,500 words demonstrating understanding of good academic practice and:</p> <p>If a first attempt at the assessment component: All components for the module are failed. Next attempt at the module is capped at the pass mark.</p> <p>If the affected component is part of a second attempt: All components for the module are failed. Next attempt at the module is capped at the pass mark.</p> <p>If the affected component is part of the final attempt: Module failed. If a core module, you will be withdrawn from your course. If an elective or optional module, you may choose another elective or optional module which will be capped at the pass mark. The module failed for academic misconduct must appear on your transcript.</p>
F.	<p>Required to write reflective essay of 1,500 words demonstrating understanding of good academic practice, and the final degree percentage will be reduced by 10% or the next lower overall classification applied, and:</p> <p>If a first attempt at the assessment component: All components for the module are failed. Next attempt at the module is capped at the pass mark.</p> <p>If the affected component is part of a second attempt: All components for the module are failed. Next attempt at the module is capped at the pass mark.</p> <p>If the affected component is part of the final attempt: Module failed. If a core module, you will be withdrawn from your course. If an elective or optional module, you may choose another elective or optional module which will be capped at the pass mark. The module failed for academic misconduct must appear on your transcript.</p>
G.	<p>Required to write reflective essay of 1,500 words demonstrating understanding of good academic practice and the final degree percentage will be reduced by 10%, and:</p>

Ref	Penalty
	<p>If a first attempt at the assessment component: All components for the module are failed. Next attempt at the module is capped at the pass mark. If the module is a dissertation, the next attempt must be a new topic.</p> <p>If the affected component is part of a second attempt: All components for the module are failed. Next attempt at the module is capped at the pass mark.</p> <p>If the affected component is part of the final attempt: Module failed. If a core module, you will be withdrawn from your course. If an elective or optional module, you may choose another elective or optional module which will be capped at the pass mark. The module failed for academic misconduct must appear on your transcript.</p>
H.	<p>Required to write reflective essay of 1,500 words demonstrating understanding of good academic practice, and the final degree percentage will be reduced by 10% or the next lower overall classification applied, and:</p> <p>If a first attempt at the assessment component: All components for the module are failed. Next attempt at the module is capped at the pass mark.</p> <p>If the affected component is part of a second attempt: All components for the module are failed. Next attempt at the module is capped at 0% but credit awarded if the work would have otherwise achieved a passing grade.</p> <p>If the affected component is part of the final attempt: Module failed. If a core module, you will be withdrawn from your course. If an elective or optional module, you may choose another elective or optional module which will be capped at the pass mark. The module failed for academic misconduct must appear on your transcript.</p>
I.	Withdrawal with academic credit achieved. Ineligible for return within 5 academic years.
J.	Withdrawal without academic credit achieved. Ineligible for return within 5 academic years.

11. Schedule A

These Academic Regulations (set out above) apply to Regent's University London provision delivered directly at Regent's University London or through our Collaborative Partners except as detailed below:

Domus Academy

11.1. TBC

Istituto Marangoni (London)

11.2. TBC

Istituto Marangoni (Paris)

11.3. TBC

Liverpool Media Academy (LMA)

11.4. TBC

MACROMEDIA

11.5. TBC